

# ACADEMIC REGULATION 7: COURSE REGISTRATION

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Students will be registered by the School of Nursing in all required courses. If a student wishes to change registration in a required course, the student must have the approval of the Undergraduate Academic Advisor (<https://nursing.queensu.ca/undergraduate/academic-advising/>).

## **Elective Courses:**

Students will register themselves in elective courses during the pre-registration period and may change elective course registration without approval of the Undergraduate Academic Advisor (<https://nursing.queensu.ca/undergraduate/academic-advising/>) (refer to Sessional Dates (<https://www.queensu.ca/academic-calendar/nursing/sessional-dates/>)). Students should be aware of requirements for elective courses before adding or dropping an elective course. A student cannot register in electives that have a timetable conflict with core nursing courses.

## **Personal Interest Credit:**

A Personal Interest Credit is a course that has been designated for pass/fail grading either by an academic unit or by the student. Nursing students are **not** eligible to use Personal Interest Credits towards their degree requirements.

## **Add or Drop Courses:**

If a student wishes to add or drop a required course on or before the last date published by the Office of the University Registrar (<https://www.queensu.ca/registrar/key-dates/>), the student must have the approval and signature of the Undergraduate Academic Advisor. A course cannot be dropped after the published date to drop 'without faculty/school permission.' A student may seek a Waiver of this Academic Regulation from the School of Nursing Undergraduate Academic Progress and Graduation Committee (UAPGC) (see Academic Regulation 21 (<https://www.queensu.ca/academic-calendar/nursing/bnsc-academic-regulations/a-r-21-appeal-process/>)). Waivers to 'late drop' a course without faculty/school permission will only be granted if the student demonstrates that extenuating circumstances prevented them from dropping the course on or before the published drop deadline. If a waiver is granted this will be noted on the student's transcript by the designation "DR" (see Academic Regulation 8.2 (<https://www.queensu.ca/academic-calendar/nursing/bnsc-academic-regulations/a-r-8-grading-transcript-notations/>)).