

ACADEMIC REGULATION 10: COURSES SPANNING MORE THAN ONE TERM

10.1 - Nomenclature

Courses in the Faculty of Arts and Science that span more than 1 term (full-year courses) are divided into separate classes for each term in which they are offered. The class offered in the first term is denoted with the suffix "A" and the class offered in the second term is denoted with the suffix "B".

10.2 - Prerequisites and Registration

When the full-year course is a required course, the student will be registered in that course by the School of Nursing.

When the full-year course is an elective course, students must register in the first half prior to registering in the second half of the course. The prerequisite, if any, for the first half of the course shall be indicated in the Courses and Programs section of the Arts and Science Calendar (<https://www.queensu.ca/academic-calendar/arts-science/>). The prerequisite for the second half of the course shall be the first half of said course. Note that some such courses may be offered in more than 1 lecture, tutorial and/or laboratory section. At the discretion of the Department administering the course, students may be required to register in the same said section in both terms or may be freely able to choose different sections in each term, subject to timetable and enrolment limits. Students must register separately in both halves of the course to be deemed to have registered in the course.

10.3 - Dropping Full-Year Courses

Students who wish to drop a full year required course must have the approval of the Undergraduate Academic Advisor.

Students who wish to drop a full-year course must separately drop both halves of the course. Both halves must be dropped on or before the deadline to drop Fall Term courses without faculty/school permission (see Sessional Dates (<https://www.queensu.ca/academic-calendar/nursing/sessional-dates/>)); otherwise, a mid-year grade of NG (not graded) shall be assigned to the first half of the course. If a student wishes to drop a full-year course after the deadline to drop Fall Term courses without faculty/school permission, but prior to the deadline to drop Winter Term courses without faculty/school permission, only the second half may be dropped. The chart below shows the impact of dropping full-year courses on the academic transcript.

Timing of Multi-Term Course	Drop Grade on Transcript: A Suffix	Drop Grade on Transcript: B Suffix
By Fall Term deadline to drop without financial penalty	N/A	N/A
By Fall Term deadline to drop without Faculty/School permission	DR	N/A
By Winter Term deadline to drop without full tuition fee credit	NG	N/A
By Winter Term deadline to drop without Faculty/School permission	NG	DR

10.4 - Credit and Grading

The first half of a full-year course shall earn 0.0 units and may not be used to meet the degree requirements, or any prerequisite, corequisite or exclusion requirement. The earned units for the full-year course will be placed on the second half of the course. Upon successful completion of a full-year course, the first half of the course shall be assigned a grade of NG (Not Graded). The final grade for the course, including any incomplete (IN) or grade deferred (GD) status shall be assigned to the second half of the course. Note that for the purposes of determining the student's academic load, half of the units assigned to the full-year course will be applied toward the academic progress units for each term in which the course is offered.

10.5 - Appeal of Academic Regulation 10

No part of Academic Regulation 10 may be appealed.